

BEHAVIOR CODE

Academic Achievers/S&L Consultants has created a behavior code that establishes a uniform policy on how we expect Academic Achievers students to behave. Additionally, the code includes how the Academic Achievers team will handle disruptive behavior.

DEFINITION

Disruptive student behavior can be described as student behavior in a classroom or other learning environment (on and off-school campus locations) that interrupts and/or disturbs the learning process. Disruptive behavior may also be defined by the teacher/tutor.

DISCIPLINARY ACTION

When a student violates the Behavior Code, his/her teacher/tutor (or any supervisory member of the Academic Achievers team) is responsible for acting promptly to correct the situation and to prevent further occurrences for mutual benefit. Often, disciplinary actions are taken in a progressive manner in order to provide the opportunity for the student to correct his/her behavior and to meet student behavior standards. Examples of progressive steps are:

1. **Verbal Warning and Counseling**
Must be completed by teacher/tutor
2. **Written Counseling**
*Must be completed by teacher/tutor or lead teacher; **consult lead teacher for necessary written documentation***
3. **Parent Conference**
*Must be completed by teacher/tutor or lead teacher (in some cases, district coordinator); **consult lead teacher for necessary written documentation***
4. **Discharge from the Program**
With proper documentation, only authorized by Regional Supervisor, Program Supervisor, or Director of Operations

Any and all of these steps may be omitted as we deem appropriate upon review of the circumstances. There may also be offenses which are deemed sufficiently serious to result in immediate discharge from the program. All disturbances are listed below; however, the causes of disciplinary actions are not limited to the lists.

LEVEL ONE

Violation of the following disturbances is subject to progressive disciplinary action:

- Spoken, written, or verbal expression of obscenities
- Unreasonable interference with class discussion

- Making or receiving personal phone calls or text messages during the tutorial session
- Leaving and entering class without notifying the teacher/tutor
- Disruptive personal conversations with other students
- Laying down or sleeping during tutorial session
- Failing to complete assigned work
- Acts that lack integrity including but not limited to cheating or deceitfulness

- Refusal to follow teacher instructions or failure to comply with verbal or written instructions
- Entering an unauthorized area or using unauthorized materials

LEVEL TWO

The following disturbances will result in significant disciplinary action like an immediate discharge from the Academic Achievers/S&L Consultants program and any disciplinary action determined by the school or after-school organization.

- Physical assault or battery or any threat of force or violence (gesture, verbal, written, or online)
- Failure to report to a teacher knowledge of actions or plans of another student where those actions or plans, if executed, could result in the harm to another person or damage property
- Any welcomed or unwelcomed misconduct of a sexual nature
- Theft of property from an Academic Achievers/S&L Consultants program member or the facility or possession of stolen goods
- The possession, use, exchange, distribution, reception, intention to sell, sale, or purchase of controlled or mind-altering substances or paraphernalia at any time and in any place
- Defacing school property
- Gang related conduct/activity which includes but not limited to, symbols, graffiti, apparel, colors, hazing/initiations, and hand signals
- Falsifying or altering records or any communication between home and the Academic Achievers/S&L Consultants team
- Repeated refusal to follow teacher instructions and failure to comply with any written or verbal communication
- Initiating a fire alarm, bomb scare, or any other threat
- Use or possession of firearms (loaded or unloaded), replica weapons, or other potentially harmful weapons or objects including but not limited to the following: matches and lighters, laser pointers, any knife (pocketknife, Swiss Army knife), BB guns, daggers of any kind, ice picks, screwdrivers, razors, stun guns, tasers, metal knuckles, nunchaku sticks, and/or explosives/fireworks
- Possession, sale, promotion, or engagement in Internet activity with pornographic or other offensive activity